



PASTEUR INSTITUTE OF INDIA
COONOR-643 103 (NILGIRIS)
(Autonomous Institute under the Ministry of Health & Family Welfare,
Govt. of India, New Delhi)
Ph.0423 2231852, Fax - 0423-2231655, Email: purchasepiic@gmail.com

TENDER NOTIFICATION FOR THE
CALIBRATION OF VARIOUS INSTRUMENTS AT SITE

BID REF.NO.PIIC/TENDER/009/2024-25 DATED 26/11/2024

INTRODUCTION OF THE COMPANY

The Institute started functioning as Pasteur Institute of Southern India, on 6th April 1907 and the Institute took a new birth as The Pasteur Institute of India (registered as a society under the societies Act 1860) and started functioning as an autonomous body under the Ministry of Health and Family Welfare, Government of India, New Delhi since the 10th of February, 1977. A governing body manages the affairs of the Institute. The Institute is a charitable organization working on a no profit-no loss basis.

Pasteur Institute of India (PIIC), Coonoor is one of the leading organization which are into the production of Antirabies Vaccine and DPT group of Vaccines for the EPI programme of Govt. of India.

The scope of work involved is detailed in the subsequent paragraphs and is precise to the extent possible.

SCOPE OF WORK

The scope of work is **Calibration of Instruments at various laboratories of this Institute at site (Pasteur Institute of India, Coonoor).**

S.No	Scope of Work
1.	Calibration of Various Instruments at site

DETAILS REGARDING IMPORTANT DATES ARE AS FOLLOWS:

S.No.	Description	Schedule
i.	Closing date & time for receipt of Tender	19/12/2024, 15.00 Hrs
ii.	Time and date of opening of Technical Bids	19/12/2024, 15:30 Hrs
iii.	Venue of opening of Tender	PASTEUR INSTITUTE OF INDIA, COONOR.

The bids are invited from NABL Accredited Vendors for the **Calibration of Various Instruments at site – Pasteur Institute of India, Coonoor** as per **Annexure I** and other details given in the bid document. All bidders who qualify the eligibility conditions as detailed in the bid document are eligible to participate except in the case of firms who are blacklisted / barred by competent agencies in participation and award of such contracts.



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1. Instruction to Bidders

The bids to be submitted in a sealed cover. The bid should be forwarded strictly in a **sealed manner** by mentioning on the top of the cover as **"Tender for the Calibration of Instruments at site due on 19/12/2024 by 15.00 Hrs."** without fail. **The Tender Reference Number should also be mentioned on the cover without fail.** The tenders must reach to the **"Director, Pasteur Institute of India, Coonoor"** not later than 15.00 Hrs on **19/12/2024.**

- 1.1 Bidders can visit this Institute on any working day between 9.30 a.m. and 4.00 p.m. before submission of bids to inspect the instruments and clarify the doubts if any.
- 1.2 Bidders can send their queries and clarifications to address given in clause 1.3 or by email purchasepiic@gmail.com, up to three days prior to the due date of bid submission.
- 1.3 Bids shall be addressed by designation only to:
The Director
Pasteur Institute of India,
Coonoor – 643 103
Nilgiris, Tamilnadu
- 1.4 Due date for submission of the bid will be on **19/12/2024, upto 15:00 Hrs.** The bids will be opened on the same day at **15:30 hrs** in presence of the tenderers present.
- 1.5 The tenders once submitted shall remain valid upto 120 days and the tender will not be entitled to withdraw the tenders or to suggest any change therein within the said period.
- 1.6 Tenderers should submit the copy of the **Certificate of Accreditation given by National Accreditation Board** for Testing and Calibration Laboratories along with the tender without fail.
- 1.7 The tender submitted through Email or Fax will not be considered
- 1.8 The total cost of calibration including Tax will be taken into consideration for arriving the L1 vendor.
- 1.9 This Institute will not in any case be responsible for any delay on the part of postal/courier people for late delivery of the tenders.
- 1.10 All pages should be duly signed by authorized signatory with company seal.
- 1.11 Non compliance of terms and conditions by successful tenderer will lead to black listing and suspension of the tenderer.



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- 1.12 PIIC reserves the right to award the contract to deserving parties either in full or in parts. The decision of PIIC is final and unquestionable.
- 1.13 The bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- 1.14 The rates should be submitted separately as in Annexure I
- 1.15 The successful vendor shall carry out the calibration work at our site in 3 spells during the calendar year 2024. The vendor shall complete the work at 20±5 days at each spell. The calibration certificate shall be provided within 10 days after completion of work at each spell. The timeline shall be adhered strictly. Invoice will be passed for payment only after the calibration certificates are verified and found correct along with submission of necessary traceability certificates.
- 1.16 Work order to successful bidder will be issued in advance by mentioning the due date of calibration of instruments.
- 1.17 **All the instruments shall be calibrated in onsite at PII with NABL/NIST master traceability certificates. Also, all the instruments shall be calibrated at 5 points maximum.**
- 1.18 If any specialized instruments that are not able to calibrate the instrument at onsite, the necessary arrangements shall be done by the successful tenderer to calibrate the instruments in their lab at their own risk. No extra amount will be paid by PIIC as transportation/courier charges.
- 1.19 The calibration certificates shall be provided only for the instruments that are calibrated.
- 1.20 Calibration status labels shall be affixed on to all measuring devices subjected for calibration
- 1.21 According to the criticality, frequency of calibration interval is defined as per our calibration master plan SOP. Hence, the frequency will be shared to the vendor at the time of calibration. Also, the operating range of instruments may also vary according to the criticality of process.
- 1.22 Addition or deletion of instruments (About to 10% of the offered quantity) shall be done at the time calibration activity depending on the usage of equipments and that shall be accepted by the tenderer at the same rate and terms and conditions.
- 1.23 The instruments if any calibrated at non NABL/NIST certification, the master traceability and calibration procedure shall be shared to PII at the time of calibration prior to commencing the activity.



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- 1.24 **Accommodation, food, manpower, transportation should be taken care by the tenderer. PIIC will not be providing the same.**
- 1.25 The bidder shall not sub-contract the contract in whole or part to any entity without obtaining the prior written consent of PIIC.
- 1.26 Integrity Pact has to be signed and submitted by the Tenderer along with the filled up tenders, failing which the tender will be rejected, Integrity Pact is enclosed in Annexure VII.
- 1.27 The person signing IP shall not approach the courts while representing the matters to IEMs and he/she will await their decision in the matter.
- 1.28 In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In case of sub-contracting, the Principal contractor shall take responsibility of the adoption of IP by the sub-contractor. It is to be ensured that all sub-contractors also sign the IP. In case of sub-contractors, the IP will be tri-partite arrangement to be signed by the Organization, the contractor, and the sub-contractor.

2. Mode of submission of Tenders:

- a. **Tender Cost/Tender fee:** NIL
- b. **EMD:** NIL
- c. **Performance Security:** As per Clause '9' below.

2.1 DOCUMENTS TO BE SUBMITTED ALONG WITH THE BID IN THE FOLLOWING ORDER

- I. Quotation for Calibration of Instruments
- II. Format for submission as per Annexure II
- III. Schedule of requirement as per Annexure III (Separate sheets shall be attached for Annexure I)
- IV. Bid form as per Annexure IV
- V. List of companies and cGMP companies to whom similar type of Calibration services were carried out during the previous Five years as per Annexure V (Purchase order copies and satisfactory completion certificates should be enclosed without fail)
- VI. Bid Security Declaration Form as per Annexure VI
- VII. Pre contract Agreement for Integrity Pact as per Annexure VII should be enclosed without fail.



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3. Minimum Eligibility Criteria

- 3.1 The Tenderer has to be a NABL Accredited Laboratory for carrying out calibration for all the instruments mentioned in Annexure I. NABL Accredited Certificate should be enclosed along with the tender without fail.
- 3.2 Buyer organization specific Integrity Pact shall have to be submitted by the BIDDERS without fail. BIDDERS have to submit the duly signed Pre contract Integrity Pact along with the Bid Documents (Attached as per Annexure VII)

4. Bid Evaluation

Bid determined to be substantially responsive will be checked by PIIC for any arithmetic errors and the same will be corrected as follows:

- a. Where there is a discrepancy between the rates in figures and in words, the rates in words will prevail.
- b. Where there is a discrepancy between the unit price and the total price resulting from the multiplying the unit price by the quantity, the unit price as quoted shall prevail.
- c. The total accumulated value for all items including Tax will be taken into consideration for arriving the L1 vendor.

5. Tender Price & Documents

- a. The rates for calibration should be quoted on **Calibration at Site basis** including all taxes, accommodation, food, manpower and transportation. Calibration at site prices only will be considered for comparison and evaluation.
- b. The price offered should be valid for a period of **ONE Year**.

6. EXEMPTIONS/FORMS

- 6.1 PIIC will not be giving any duty exemption, GST Concession form.
- 6.2 The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with Directorate General of Supplies & Disposals or with National Small Industries Corporation, New Delhi shall be eligible for exemption from EMD. In case the tenderer falls in these categories, they should furnish copy of the valid registration details (with DGS&D or NSIC, as the case may be).



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7. REJECTION OF BIDS

Notwithstanding the above conditions, PIIC reserves the right to accept or reject any offer, and to annul the tender process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for PIIC action.

8. NOTIFICATION OF AWARD

- 8.1 Prior to the expiry of the period of offer validity prescribed by PIIC, PIIC will notify the successful Bidder by Fax or email/ registered post/ by courier, that his offer has been accepted. The purchase/work order will be issued to the successful bidder. No correspondence will be entertained by PIIC from the unsuccessful Bidders.
- 8.2 Upon selection of the successful bidder PIIC will promptly notify the same to successful Bidder through a Purchase/work order.

9. PERFORMANCE SECURITY

- 9.1 Successful tenderer will have to furnish Performance Security @ 5% of the total contract value in the form of a Demand Draft drawn in favour of "The Director, Pasteur Institute of India" payable at any Nationalized Bank in Coonoor or by NEFT to our account directly.
- 9.2 Failure of the successful Bidder to furnish the required Performance Security shall constitute sufficient grounds for the annulment of the award of Contract.
- 9.3 Forfeiture of Performance Security:
In case, the Contractor/ Bidder fails to complete the work, PIIC, without prejudice to rights and remedies available under the contract, shall forfeit and en-cash the Performance Security.

10. SUCCESSFUL TENDERS WILL HAVE TO SUBMIT THE FOLLOWING DOCUMENTS:-

- 10.1 Copy of the **Certificate of Accreditation given by National Accreditation Board** for Testing and Calibration Laboratories.
- 10.2 Master Calibration Certificates and Traceability of the Calibrating devices shall be furnished prior to start of the calibration job.
- 10.3 Individual calibration certificates shall be given for all instruments subjected to calibration.



TERMS AND CONDITIONS

1. DEFINITION:

- 1.1. For the purpose of this contract, the following words and expressions shall have the meaning hereby assigned to them except where the context otherwise requires:-
- a. "PIIC" means Pasteur Institute of India, Coonoor, which expression shall unless excluded by or repugnant to the context include PIIC's representative.
 - b. "Contractor/ Bidder" Means successful lowest bidder.
 - c. "Earnest Money Deposit" (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
 - d. "Consignee" means the organization/person to whom the goods are required to be delivered as specified in the Contract. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the Contract then that "another" person is the consignee, also known as ultimate consignee.

2. PAYMENT SCHEDULE:

Payment shall be made as specified in the contract in the following manner:

Sl. No	Stage	Percentage (%)
01.	After completion of successful calibration of all Instruments as per Annexure I and submission of Calibration Certificates and affixing of status labels on each Calibrated Instruments.	100% of the order value

3. ADDITIONS/DELETIONS

- 3.1 PIIC shall have the right to direct in writing for changes, additions or deletions in instruments to be calibrated.
- 3.2 The Contractor/ Bidder shall not make any deviations, alterations, additions, to or omissions from the work shown/described and awarded to the Contractor/ Bidder except through and with proper approval of PIIC.

4. TIME SCHEDULE

- 4.1 The day of completion of calibration of all the instruments will be reckoned from the date of issue of Purchase/work order.
- 4.2 The calibration of the instruments shall be carried out at site within 30 days from the date of issue of purchase/work order or as per terms mentioned in the Purchase Order.



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- 4.3 The calibration of instruments shall be carried out with all due diligence and as per the time schedule specified above. In case of any delay/default, of the Contractor/ Bidder to adhere to the agreed time schedule, PIIC shall recover the liquidated damages from the Contractor/ Bidder at the rate of 0.5% (Zero point Five percent) of the total amount of fee per week of delay of any activity subject to a maximum of 5% (Five percent) of the total order value. However, if there is a purposeful delay by the Contractor/ Bidder, PIIC reserves all rights to terminate the contract and get the full work executed at his risk and cost.

5. EXTENSION OF TIME

- 5.1 To adhere to the above mentioned time schedule the Contractor/ Bidder shall provide on demand necessary documents, information and certificates/ undertakings to PIIC. Any delay in supplying the requisite documents and delay due to any other cause beyond the control of the Contractor/ Bidder shall be considered for grant of extension of time. If the Contractor/ Bidder require extension of time, they shall intimate in writing to PIIC within 3 days of the occurrence of such hindrance/delay, along with proper documents.
- 5.2 PIIC after satisfying itself about the reasonableness of grounds may grant extension of time, if it is justified and communicated the same in writing. Whenever such extension of time is granted, it would be without prejudice to the rights of PIIC for any penal action to the extent of the delay attributable to the Contractor/ Bidder. Any extension of time granted as stated above shall neither entitle the Contractor/ Bidder to any claim for increase in their fees nor shall it release him from any of the obligations under the said agreement.

6. ABANDONMENT OF WORK

- 6.1 If the Contractor/ Bidder/ supplier abandons the work for any reason whatsoever or becomes incapacitated as aforesaid, PIIC shall forfeit/en-cash the Performance Guarantee. PIIC shall be at liberty to make full use of all or any of material supplied by the Contractor/ Bidder/ supplier. The Contractor/ Bidder/ supplier shall also be liable to refund all the charges paid to him up to date plus such damages as may be assessed by PIIC including the recovery of liquidated damages.
- 6.2 Provided however that in the event of the termination of the agreement under proper notice as provided in the clause hereinafter, the Contractor/ Bidder shall be liable to refund any excess payment made to him over and above which is due to him in accordance with the terms of this agreement, for the work executed by him till the date of termination of agreement.



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7. DETERMINATION AND RESCISSION OF TERMS & CONDITIONS

- 7.1 When the Contractor/ Bidder have made himself liable for action under any of the clauses aforesaid, PIIC shall have powers:
- 7.2 To rescind the agreement to engage another Contractor/ Bidder to carry out the balance work debiting the Contractor/ Bidder the extra amount, if any, so spent for getting the balance work done.
- 7.3 This amount would be in addition to the recovery of liquidated damages.

8. GENERAL

- 8.1 The Contractor/ Bidder shall be fully responsible for calibration of instruments and also ensure that the calibration is carried out as per the specifications.
- 8.2 The Contractor/ Bidder hereby agrees that the charges to be paid as provided herein will be in full discharge of functions to be performed by him and no claim whatsoever shall be made against PIIC in respect of any proprietary rights or copy right on the part of any other party relating to plans, models and drawings.
- 8.3 The Contractor/ Bidder shall indemnify and keep indemnified Pasteur Institute of India against any such claims and all costs and expenses paid by PIIC in defending such claims to be borne by the Contractor/ Bidder.
- 8.4 The Contractor/ Bidder hereby agrees that PIIC shall have the right to take out any of the activities, which in the opinion of PIIC is not being performed by the Contractor/ Bidder with due diligence, and within the agreed time schedule, and which can be performed independently. The fees or the expenses incurred shall be debited to the Contractor/Bidder.
- 8.5 The successful tenderer needs to arrange all requirements for calibration, which include but not limited to tools- tackles, accommodation, food, master calibrators (with certificates traceable to National/International standards) manpower, transportation to PIIC site on their own.

9. INTEGRITY PACT

- 9.1 The Integrity Pact (IP) will be one of the conditions in this tender enquiry. It will be considered to be a material deviation resulting into ignoring and rejecting the tender if the tenderers do not agree to accept it.
- 9.2 Pre Contract Integrity Pact has to be signed and submitted by the Tenderer along with the filled up tenders as enclosed in Annexure VII.
- 9.3 The Pre Contract Integrity Pact should only be signed by the CEO/ Proprietor/ Partner/Director as the case may be.
- 9.4 If the Bidder is a partnership of a consortium, the Integrity Pact shall be signed by all the partners of consortium members.



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- 9.5 In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In case of sub-contracting, the Principal contractor shall take responsibility of the adoption of IP by the sub-contractor. It is to be ensured that all sub-contractors also sign the IP. In case of sub-contractors, the IP will be tri-partite arrangement to be signed by the Organization, the contractor, and the sub-contractor.
- 9.6 Indian Bidder shall submit the Integrity Pact on a non-judicial stamp paper of ₹100/- duly signed by the persons signing the bid. Foreign Bidder may submit the Integrity Pact on its company's Letter head, duly signed by the persons signing the bid.
- 9.7 The non-judicial stamp papers are to be purchased in the name of the BIDDER and the date of purchase should not be earlier than six months of date of execution.
- 9.8 All the pages of the Integrity Pact are to be signed by the Bidder.
- 9.9 Bidders are required to clearly indicate the name and designation of the signatory (i.e.,) as well as the name and address of the witnesses.
- 9.10 The person signing IP shall not approach the courts while representing the matters to IEMs and he/she will await their decision in the matter.
- 9.11 The Bidder shall not change the contents of the Integrity Pact.
- 9.12 Bidder may note that Bidder's failure to submit the Integrity Pact duly signed along with the Bid shall lead to outright rejection of the Bid/Tender.

10. ARBITRATION

- 10.1 All disputes or differences whatsoever arising between the parties out of or relating to the Contractor/ Bidder services, meaning and operations or effect of this contract or the breach thereof shall be settled by arbitration. Matters to be arbitrated upon shall be referred to a sole Arbitrator, to be appointed by PIIC and the award made in pursuance thereof shall be binding on the parties. Such arbitration shall be governed by the Indian Arbitration and Conciliation Act 1996.
- 10.2 The place of arbitration shall be at **Udhagamandalam.**

11. FALL CLAUSE

The BIDDER undertakes that it has not supplied/is not supplying similar products/systems or subsystems at a price lower than the offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar products/systems or sub systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.



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12. STATUTORY VARIATIONS

In case of statutory variation in regard to taxes/levies, within the stipulated date of completion of individual agreement, the same shall be paid or recovered as per the actual against documentary proof. However beyond this period PIIC will take advantage of any reduction in taxes/levies but will not pay extra on account of increase in taxes/levies.

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DIRECTOR



ANNEXURE – I

CALIBRATION OF INSTRUMENTS

S.No	Measuring Instruments	Full Scale Range	Operating range	Quantity
1	Magnahelic Gauge	(-30)-30 Pa	(-30)-30 Pa	281
2		0-60 Pa	0-60 Pa	01
3		0-700 Pa	0-700 Pa	74
4		0-300 Pa	0-300 Pa	65
5		0-50mmWC	0-50mmWC	110
6		0-100mmWC	0-100mmWC	38
7	Differential pressure transmitter	(-50)-50 pa	(-30)-30pa	196
8		(-100)-100 Pa	(-100)-100 Pa	03
9		0-500pa	0-500pa	20
10		0-1000pa	0-800pa	295
11		0-1500pa	0-1000pa	49
12		0-3000pa	0-3000pa	28
13	Pressure Gauge	0-1kg/cm ²	0-0.8 kg/cm ²	07
14		0-4 kg/cm ²	0-4 kg/cm ²	24
15		0-6 kg/cm ²	0-6 kg/cm ²	13
16		0-7 kg/cm ²	0-7 kg/cm ²	76
17		0-10 kg/cm ²	0-10 kg/cm ²	438
18		0-16kg/cm ²	0-12kg/cm ²	102
19		0-18 kg/cm ²	0-18 kg/cm ²	10
20		0-20kg/cm ²	0-20kg/cm ²	07
21		0-25kg/cm ²	0-25kg/cm ²	14
22		0-40kg/cm ²	0-30kg/cm ²	04
23		0-28kg/cm ²	0-20kg/cm ²	08
24		(-1)-5kg/cm ²	(-1)-5kg/cm ²	105
25		0-300 psi	0-300 psi	06
26		0-400 Kpa	0-400 Kpa	01
27	Pressure switch & Pressure Transmitter	(-0.2) – 8 bar	(-0.2)- 7.8 bar	45
28		(-1) - 5 bar	(-1) - 5 bar	25
29		(-1) - 9 bar	(-1) - 9 bar	17
30		0-10 bar	0-10 bar	06
31		0-15 bar	0-15 bar	21
32		0-16 bar	0-16 bar	3
33	Temperature gauge	(-20)-40°C	(-9)-30°C	26
34		(-30)-50°C	(-20)-45°C	04
35		0-50°C	10-40°C	220
36		0-100°C	5-95°C	20
37		0-250°C	20-200°C	02
38		0-200°C	20-200°C	04



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39	Temperature sensors with controllers, indicators, and transmitters	(-10)-110°C	(-10)-90°C	2
40		(-30)-260°C	25-40°C	36
41		(-40)-150°C	1-25°C	25
42		(-50)-50°C	9- 50°C	89
43		(-50)-300°C	25-40°C	08
44		0-50 °C	0.2-9°C	13
45		0-100°C	20-135°C	26
46		0-150 °C	25-150°C	87
47		0-200 °C	20-200°C	76
48		0-250°C	20-200°C	18
49		0-400°C	20-250°C	12
50		0-500 °C	0-450°C	03
51	Conductivity sensor with transmitters	0-20 mS/cm	1.3µS/cm, 10µS/cm, 84µS/cm	09
52		0-100µS /cm	1.3-100µS& 0-20mS	37
53	Capacitance level Transmitters	0-1700mm	0-1700mm	11
54		0-3500 LPH	0-3500 LPH	10
55	Flow transmitter	0-4000 LPH	0-4000 LPH	25
56	Digital Temperature and RH Transmitters	0-50 °C/ 0-100%RH	5-50°C/5 -90%RH	52
57	ORPT sensor with Transmitter	(-1500)-1500 mv	(-1500)-1500 mv	04
58	Metal Tube Rotameter	0-2500 LPH	40-2500 LPH	18
59	PH sensor with transmitter	0-14pH	0-14pH	30
60	Digital thermo hygrometer	(-50)-70°C,20-99% RH	10-50°C,30-70% RH	224
61	Temperature & RH Data Logger	(-20) to 70°C, 10 - 90%RH	(-20) to 70°C, 10 - 90%RH	50
62	Refrigerated centrifuge & Table Top Centrifuge	300- 6000 rpm (10)-40°C 9-59hrs	300- 6000 rpm (10)-40°C 9-59hrs	12
63	Table Top conductivity meter	0-100 µS/cm	1.3µS/cm, 10µS/cm, 84µS/cm	05
64	Digital Vernier caliper	0-150mm	0-150mm	3
65		0-300mm	0-300mm	1
66	Digital handled thermometer	0-300°C	0-300°C	04
67	Lux meter	20-200000 Lux	20-2000 Lux	07
68	Sound level meter	50-150db	70-130db	04



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69	Stop Watch	HH:MM:SS	HH:MM:SS	03
70	Dry block temperature Calibrator	Amb - 600°	Amb - 400°	01
71	Multichannel Data Logger	(-100)- 400°C	(-100)- 400°C	01
72	Deep Freezers	-20°C	(-30)-40°C	02
73		-80°C	(-90)-40°C	04
74		0-25°C	0-25°C	02
75	Air Flow meter	0-240 Liters	0-240 Liters	02
76	Vacuum Pump	0-700 Mbr	0-700 Mbr	03
77	Standard weights	1 mg – 500mg	E1	01
78		1 mg – 200g	F1	11
79		500g	F1	5
80		1kg	F1	5
81		2kg	F1	5
82		5kg	F1	3
83	Fume Hood	-	-	01
Total				3318



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ANNEXURE-II

FORMAT FOR SUBMISSION

S.No.	Description	Details
01.	Tenderer Quotation No. and date	
02.	PIIC Tender reference number	BID Ref. No. PIIC/TENDER/009/2024-25 Dated 26/11/2024
03.	Due date for submission	19/12/2024 UPTO 15:00 HRS
04.	Name & Address of the bidder	
05.	Year of establishment	
06.	Type of the firm	Public Ltd/Pvt Ltd./Partnership/Regd. firm
07.	Contact Phone-Office	
08.	Mobile Phone No.	
09.	Email	
10.	PAN Number	
11.	GST Number	
12.	Contact person name	
13.	Total amount	
14.	GST (No concessional certificate will be issued by PIIC)	@
15.	Packing & Forwarding if applicable	
16.	On Site Calibration	YES / NO
17.	If not quoted for FOR Institute freight charges applicable	NA
18.	Validity of Rates	ONE YEAR Yes/No
19.	Payment terms	100% after completion of calibration and submission of documents through NEFT to your bank A/c



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20.	Latest IT return statement	Attached/Not Attached
21.	Past three years P & L, Balance Sheet (only main pages to be submitted)	Attached/Not Attached
22.	All pages of bid document duly sealed and signed by the authorized person	Attached/Not Attached
23.	Bid Security Declaration Form	Attached/Not Attached
24.	Whether copy of the Certificate of Accreditation given by National Accreditation Board for Testing and Calibration Laboratories submitted	YES/NO
25.	Pre Contract Agreement for Integrity Pact	Attached/Not Attached



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(to be submitted in the supplier's letter head)

ANNEXURE –III

PART A

SCHEDULE OF REQUIREMENT

Sl.No.	Description of the item	Unit	Total Qty	Unit Rate (Rs)	GST	Total Amount with GST (Rs)
	Total Amount in (Rs)					

NB: Unit price shall be written in figures and words

Total Tender price in Rupees: _____

In Words: _____

Note:

If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Name: _____

Business Address: _____

Place: _____ Signature of Tenderer _____

Date: _____ Seal of the Tenderer _____



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ANNEXURE – IV

BID REF. No. PIIC/TENDER/009/2024-25 Dated 26/11/2024

BID FORM

Item:

Having examined the bidding documents, including amendments of which is hereby acknowledged, we the undersigned, offer to execute the contract including the supply and delivery of the goods (FOR PII Coonoor) in full conformity with the said bidding documents for the sum of: (Total final Amount of the Bid inclusive of GST) . This amount will be taken into consideration for finalizing the bid

In Fig:

In Words

(Hereinafter call: The Total Bid Price) or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Scheduled attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to execute the contract in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this bid, for the Bid Validity period specified in their Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated:

Signed by:

In the capacity of:



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(to be submitted in the supplier's letter head)

ANNEXURE –V

Details of Companies to whom calibration was done in the last TWO years

Sl. No	Name and location of the Client	Project Details		Completion Date
		Details of the similar Calibration done	Project Value Rs Lakhs	
1				
2				
3				
4				
5				
6				

Satisfactory completion certificates from the clients should be attached.



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(to be submitted in the supplier's letter head)

ANNEXURE –VI

BID SECURITY DECLARATION FORM

I/We hereby declare that we will not withdraw or modify our Bids during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We understand that we will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids.

Name & Signature of the Authorized Signatory
with seal



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ANNEXURE VII

(Format of Integrity Pact)
PRE CONTRACT INTEGRITY PACT

The pre-bid/pre contract agreement (hereinafter called the Integrity Pact) is made on ----- day of the month 2024 between, on one hand, The Director, Pasteur Institute of India, Coonoor – 643 103 and having its registered office at Coonoor hereinafter referred to as “THE BUYER” which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns of the First Part.

AND

M/s. ----- represented by Shri ----- CEO/Proprietor/Partner/Director)(hereinafter called the BIDDER/CONTRACTOR which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

Whereas the BUYER proposes to Calibrate Instruments at site as per Annexure I and the BIDDER/Seller is willing to offer/has offered the stores and

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/Firm/joint venture/Individual/Consortium (Status of the copy), constituted in accordance with the relevant law in the matter and the BUYER is a Autonomous body under the Ministry of Health Family Welfare, Government of India, New Delhi.

NOW, THEREFORE

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement and



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Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

1 COMMITMENTS OF THE BUYER

- 1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any materials or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third part related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the BUYER will report to the Vigilance Officer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 2 In case any such preceding misconduct on the part of such Official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same in prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

3 COMMITMENTS OF BIDDERS

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:



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- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation/completion of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring/awarding the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with The Pasteur Institute of India, Coonoor for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with The Pasteur Institute of India, Coonoor.
- 3.3 BIDDERS shall disclose the name and address of agents and representatives and India BIDDERS shall disclose their foreign principals or associates.
- 3.4 BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to Officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 3.6 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.7 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.8 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.9 The BIDDER commits to refrain from giving any compliant directly or through any other manner without supporting it with full and verifiable facts.
- 3.10 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.11 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the Officers of the BUYER, or alternatively, if any relative of an Officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of



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tender. The term relative for this purpose would be as defined in Section 2(77) of the Companies Act 2013.

- 3.12 The BIDDER(s) shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Bidder.
- 3.13 The representative of the Bidder(s) signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will wait their decision in the matter.
- 3.14 In case of sub contracting, the bidder shall take the responsibility of the adoption of IP by the sub-contractor.

4. PREVIOUS TRANSGRESSION

- 4.1 The BIDDERS/CONTRACTORS declares that no previous transgression occurred in the last three years immediately before signing of the Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.
- 4.2 The Bidder agrees that if it makes incorrect statement in this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. EARNEST MONEY /SECURITY DEPOSIT

- 5.1 The provision regarding Earnest Money/Security Deposit as detailed in the Tender of the BID Document is to be referred.
- 5.2 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. SANCTIONS FOR VIOLATIONS

- 6.1 Any breach of the aforesaid provisions by the Bidder or any one employed by it or acting on its behalf shall entitle by the Buyer to take all or any action of the following actions, wherever required:
 - (i) To immediately call of the pre contract negotiations without assigning any reason or giving any compensation to the Bidder/Contractor. However, the proceedings with the other Bidder would continue.



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- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Security (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason thereof
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the Contractor. The Bidder/Contractor shall be liable to pay compensation for any loss or damage to the Bidder resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the moneys due to the Bidder/Contractor
- (iv) To encash the Bank guarantee, in order to recover the dues if any by the Bidder, along with interest as per the provision of contract.
- (v) To debar the Bidder from participating in future bidding processes of Pasteur Institute of India, Coonoor for a minimum period of 2 years, which may be further extended at the discretion of the Buyer
- (vi) To recover all sums paid in violation of this Pact by Bidder/Contractor to any middleman or agent or broker with a view to securing the contract.
- (vii) In cases where irrevocable letters of credit have been received in respect of any contract signed by the BUYER with the Bidder/Contractor, the same shall not be opened/operated.
- (viii) Forfeiture of Performance Security in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at para 6.1 (i) to (viii) of this Pact also on the commission by the Bidder/Contractor or any one employed by it or acting on its behalf (whether with or without the knowledge of the Bidder/Contractor), of an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption

6.3 The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the Bidder/Contractor shall be final and conclusive on the Bidder/Contractor. However, the Bidder/Contractor can approach the Independent External Monitors appointed for the purposes of this Pact.

7 INDEPENDENT EXTERNAL MONITORS

7.1 The BUYER has appointed Independent External Monitors (hereinafter referred to as monitors) for this pact in consultation with the Central Vigilance Commission as detailed below:

- 1) Shri Vijay Sharma, Flat No. 9112, Parx Laureate, Sector 108, Noida, UP- 201304 (Mob.No.95990 08865, Email Id: VIJAYEDTM@GMAIL.COM)



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2) Ms. Melattur Vishwanathan Bhanumathi, 29A, Laxmi Estate, Verma Nagar, Azad Road, Andheri East, Mumbai – 400 069 (Mob.No. 97113 22828, Email Id: bhanumathimv@gmail.com)

- 7.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 7.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 7.4 Both the parties accept that the Monitors have the right to access all the documents relating the procurement, including minutes of meetings. The right to access should only be limited to the extent absolutely necessary to investigate the issue related to the subject tender/contract.
- 7.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform The Director, Pasteur Institute of India, Coonoor to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit recommendations, these recommendations would be in the nature of advice would not be legally binding. Beyond this the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- 7.6 The Bidder/Contractor accepts that the Monitor has the right to access without restriction, to all Project documentation of the BUYER including that provided by the Bidder/Contractor. The Bidder/Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligations to treat the information and documents of the Bidder/Contractor with confidentiality.
- 7.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings as and when required.
- 7.8 The Monitor will submit a written report to the Director, Pasteur Institute of India, Coonoor within 8 to 10 weeks from the date of reference or intimation to him by the Bidder/Bidder and should the occasion arise, submit proposals for correcting problematic situations.
- 7.9 The word “Monitor” would include both singular and plural.

8 FACILITATION OF INVESTIGATION

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder/Contractor and the Bidder/Contractor shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.



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9 LAW AND PLACE OF JURISDICTION

This Pact is subject to India law. The place of performance and jurisdiction is the Registered Office of the BUYER, i.e Coonoor (Tamil Nadu). The arbitration clause provided in the tender document/contract shall not be applicable to any issue/dispute arising under Integrity Pact.

10. OTHER LEGAL ACTIONS

- 10.1 The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.
- 10.2 Changes and supplements as well as termination notice need to be made in writing.
- 10.3 If the Contractor is a partnership or a consortium or a joint venture, this pact must be signed by all partners of the consortium/joint venture.

11 VALIDITY

- 11.1 The validity of this Integrity Pact shall be from date of its signing and extend upto **6 months** or the complete execution of the supply/contract as mentioned in the tender to the satisfaction of both the BUYER and the Bidder/Contractor/Seller, including warranty period and Defect Liability period as the case may be, whichever is later, In case Bidder is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.
- 11.2 Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intention
- 11.3 The Parties hereby sign this Integrity Pact as part of the contract at ----- on ----- and parties concerned are bound by it provisions.



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BUYER	Bidder/Contractor
Name of the Officer	(Authorized Person)
Designation	(Name of the Person) Designation
Place	Place
Date	Date
Witness 1	Witness 1
Name and Address	Name and Address
2.	2.
Name and Address	Name and Address